

**Minutes of the Annual General Meeting  
Saturday July 7, 2018  
Perth Road United Church Hall**

**1. Welcome**

President Crawford MacIntyre called the meeting to order at 9:03 and welcomed everyone including Mayor Ron Vandewal and Councillors Pat Barr, Alan Revill and Ross Sutherland.  
Regrets from Mark Schjerning - Councillor for Loughborough District

Crawford introduced the Board members who were present:

Greg Fisher	Secretary Treasurer, Membership, Government Relations
Cheryl Savery	Vice President, Communications, Newsletter
Duncan Sinclair	Government Relations, Newsletter
Cheryl Dawson	Recording Secretary
Kathy McDonald	Archivist, Communications, Newsletter, Calendar
Martha Scheinman	Friends of the Lake

Regrets: Donna Neumann, Cherrie Summers, Gillian Lash, Jo Anne Hopkins

**2. Remarks by President - Crawford MacIntyre**

- BLA board has met 7 times since last AGM. Working to fulfill strategic plan of education and enjoyment of the lake.
- Ongoing work. In the next year, hoping to have analysis of Board's role in the community.
- We especially need to look at role with regards to government relations.
- Our membership has been fairly steady at 30% of residents on the lake.  
At that rate, can the BLA say it represents the whole lake community?
- Large email list, many of whom are not members but the goal is to have everyone informed and receive feedback when needed.
- Facebook page has been created by Cheryl Savery. She has also created the Buck Lake Directory which now has 150 contacts organized by road or lane which lets people know who their neighbours are, which helps bring people together.
- FOCA (Federation of Ontario Cottagers' Association), and Friends of the Lake all helping with environmental issues. We had an Education night last summer on Tues. July 25.
- Board is involved in supporting many social activities like Boatilla, Picnic, Murder Mystery, Ryder Cup, golf Mondays.
- Last year's picnic was held on Sun. Aug. 27 and this year's will be on Sat. August 18. It will be free for all. Open to anyone on the lake. Held at Randy Ruttan's campground on Hidden Valley Road.
- Greg Fisher helps with communications about government relations. Of note, in the last year there has been significant focus on building by-laws.
- Interest in Scofield Camp sale this past year. We approached the township to encourage them to buy it as an extra access to the lake. This didn't come to pass.
- Also watching issue of mandatory septic inspection.
- Expecting construction at boat launch area on Perth Road. Mark Segsworth to speak today.

- We're losing 3 Board members this year.  
Number of Board members is to be between 9 minimum and 12 maximum.  
Cherrie Summers (resigning),  
Donna Neumann (end of her 6 years term)  
Jo Anne Hopkins (resigning)

Approval of minutes of 2016/2017 AGM      1<sup>st</sup>      Cheryl Savery  
   2<sup>nd</sup>      Anna Fummerton  
   Carried

### 3. Treasurer's Report – Greg Fisher

- Greg went over Income and Expense details. Member's equity is currently at \$6000.

2017 Financial Report is attached to these minutes.

Budget is not something we've provided at previous AGM's. We will endeavor to have one for next year's AGM.

Motion to accept minutes:      1<sup>st</sup> Grayden McClurg  
   2<sup>nd</sup> Duncan Sinclair

Carried.

### 4. Membership – Greg Fisher

- If you're not in the directory please send email and you will be added.

### 5. Social and Outreach – Cheryl Savery for Donna Neumann

- Cheryl read report sent by Donna.
- Donna highlighted all the great events that happen around the lake and what a great community we are.
- Last year's picnic was a great success with activities for all and great food.
- This year's picnic will be on Saturday, August 18 at the Hidden Valley Campground
- Murder Mystery Night to support the Boatilla and Merrywood Camp will be Saturday October 21 at the Westport Legion
- Last year's Murder Mystery Night raised \$3100 for the Boatilla.
- Silent Auction – still looking for items to go to the silent auction
- Buck Lake Calendar sold out quickly this year.
- Photos? Forward any good photos of activities from all seasons on the lake to Cheryl Dawson at **'dawson.cheryl13@gmail.com'**
- Education night – scheduled for Thursday Aug. 23 – see topic in Friends of the Lake remarks
- There have recently been several properties sold. If you have new neighbours there are great welcome packages available for them. Please notify a Board member and we will get a package to them.
- BLA website, Facebook, BLA calendar – great sources of information regarding these and other activities throughout the year.
- Donna noted how much she has enjoyed being on the BLA Board as a great way to meet new people and contribute to the health of our lake and all the activities that we have.
- She thanked the BLA Board for all they do and welcomed new members.

## 6. Friends of the Lake - Marth Scheinman

- Standing committee of the Buck Lake Association
- Research, education and advocacy regarding environmental, conservation, and safety issues on the lake
- Currently 8 members. Call or email Martha if you wish to join Friends of the Lake
- Hosting the annual Educational Event on Aug. 23 at 7 pm.  
Speaker will be Gord Mitchell "All You Wanted to Know About Your On-site Sewage Disposal System". Perth Road Church Hall. ALL welcome.  
Please send questions to Martha ahead of this night so that she can forward them to Gord.
- Water quality and monitoring are ongoing.
- There are many new technologies for improving our septic systems
- Gillian Lash submitted a proposal for a grant from FOCA (to look at impact of aquatic invasive species in South Branch) and it was accepted.
- Selling maps, lake plan and tick keys - Perth Road store
- Posting environmental updates and resources on the BLA website (please check the "Documents" section on the Friends link, and in the Newsletter)

## 7. Boatilla - Duncan Sinclair

- This is the 14<sup>th</sup> year for the Boatilla that supports sending children to Camp Merrywood.
- This year \$28 000 was raised. Cost per child to attend is \$2500.
- The day of the event was hot and numbers were down slightly but this did not lessen the generosity of Buck Lake residents.
- The committee that organizes the Boatilla is completely separate from the BLA.
- The BLA supports it by way of monies raised at the Murder Mystery Night. This year's total was \$3100.

## 8. "Jim Manuel Volunteer Award"

- Crawford MacIntyre spoke about Jim and the reasoning behind naming this award after him.
- Award is presented for outstanding volunteer services to the Buck Lake community.
- This year's very deserving recipients are Ross Trudel and Liz Graham.
- Crawford listed the many, many ways that they have tirelessly given their time and energy to the Boatilla. They are very committed to building community spirit and are always open to help anyone in need on the lake.
- Picture and award to be presented to Ross and Liz.
- Crawford read a short note from Ross and Liz.

## 9. Nominating Committee - Crawford MacIntyre

- Motion to re-elect current board members Greg Fisher, Cheryl Savery, Duncan Sinclair and Crawford McIntyre for a 2 year term  
All in favour. None opposed.  
Carried.
- Motion to elect new members Sam Cronk, Cathy Ottenhof, Mel Robinson, Randy Ruttan.  
All in favour. None opposed.  
Carried.

#### **10. Mark Segsworth – Public Works Manager, South Frontenac.**

- Speaking about boat launch and road construction – conceptual drawing shown with suggested improvements
- This has both been of issue and concern for boats, pedestrians and road traffic.
- Previous improvements for safety included rumble strips, parking further from ramp with widened shoulder and speed limit reduced to 60 km/h.
- To present date, there has been lots of community input.
- This will not be done until after 2022, input is still welcome.
- Improve visibility in area by removing rock, shifting center line, widen by 3 m, increase parking, pedestrian walkway to and from launch, important to consider all modes of transportation in this area.
- Culvert size likely to remain the same. May just need to be realigned.
- Culvert seems to be settling – need to make sure that culvert is structurally sound and can accommodate current traffic – height is the issue not width.
- Mark is open to invitation to take him through on their pontoon boat ☺
- There is responsibility of township to try to improve access for all, while maintaining safety for all
- Conservation authority needs to be consulted throughout project.
- \$2 million plus is the current budget.
- Visibility around south area of boat launch is of major concern. Is adding parking there going to help or hinder safety?
- Depth of boat launch from Perth Road to ramp is of concern. This should not be shortened as it is already arguably too short.
- Will be looking at optimizing property that is owned by Township.
- Question: Should parking be kept on same side as boat launch so that pedestrians aren't crossing the road and cars/trailers can pull out of launch and stay on same side of the road?
- How is erosion stabilized? Concern with number of transports travelling through.
- Will parking be enhanced on north side of launch? Both sides of the road?
- Staging planned between 2023 and 2028 – multi-faceted concerns that all need to be considered
- Shoulder paving south of launch? Would this help accommodate pedestrians? This will be considered more as improvements to Perth Road and not specific to boat launch improvements.
- Next steps... take comments, information – preliminary design possibly next year

#### **11. Remarks by Councillor Alan Reville**

- has travelled this township extensively
- commended us for contributions to Camp Merrywood and community in general
- primary planning documents guide development around lakes etc.
- currently looking to redoing official plan with more public consultation, zoning by-laws etc.
- new firehall an important recent improvement
- interested in helping boat launch proceed in timely manner
- can be reached at any time for questions, concerns at '[councillorrevill@gmail.com](mailto:councillorrevill@gmail.com)'

#### **12. Remarks by Ross Sutherland**

- has enjoyed working with us – ex: Scofield Camp, controlling subdivision development, septic systems, lake protection, grandfathering, access for garbage trucks on Norman Lane

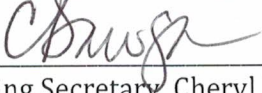
#### **13. Other Business and Open Question Period**

- none offered

#### 14. Adjournment

Crawford thanked everyone for coming and for their support at the BLA activities.

Gil Lemieux moved that the meeting be adjourned, second by Kathy Wirsig. Carried



Recording Secretary, Cheryl Dawson



President, Crawford MacIntyre

Attachments:

Appendix A – Agenda

Appendix B – Treasurer’s Report

#### APPENDIX A

##### Agenda for the 2108 AGM

Saturday July 7, 2108

Perth Road Church Hall

- Welcome, call to order, and introduction of Board members
- President’s remarks and announcements
- Approval of 2017 AGM minutes and any business arising there from
- Reports:
  - Secretary Treasurer
  - Membership
  - Social/Outreach Committee
  - Friends of the Lake Committee
  - Boatilla
- Jim Manuel Volunteer Award
- Nominating Committee report and election of 2018/2019 Board of Directors
- Guest Presentation – Mark Segsworth – Boat Launch Area
- Remarks from, South Frontenac Council members
- Other business and open question period
- President’s closing remarks

**Buck Lake Association  
Balance Sheet  
31-Dec-17**

	<b>31-Dec-17</b>	<b>31-Dec-16</b>
<b>Assets</b>		
General Bank Account	\$ 8,955.35	\$ 7,465.68
Prepaid expenses	\$ 1,495.94	\$ 1,464.93
<b>Total Assets</b>	<b>\$ 10,451.29</b>	<b>\$ 8,930.61</b>
<b>Liabilities</b>		
Accounts Payable	\$ 3,178.20	\$ 1,845.65
Deferred Revenue 2017	\$ -	\$ 550.00
Deferred Revenue 2018	\$ 950.00	\$ 75.00
Deferred Revenue 2019 and beyond	\$ 250.00	\$ 150.00
<b>Total Liabilities</b>	<b>\$ 4,378.20</b>	<b>\$ 2,620.65</b>
<b>Members' Equity</b>	<b>\$ 6,073.09</b>	<b>\$ 6,309.96</b>
<b>Liabilities &amp; Members Equity</b>	<b>\$ 10,451.29</b>	<b>\$ 8,930.61</b>

**Buck Lake Association Income Statement**  
**31-Dec-17**

	December 31, 2017	December 31, 2016
<b>Income</b>		
Membership Revenue	\$3,225.00	\$3,125.00
Deferred Revenue Prepaid Members	\$1,200.00	\$600.00
Advertising	\$1,050.00	\$950.00
Lake Planning	\$0.00	\$0.00
Calendar Sales	\$995.00	\$2,231.44
Tic Keys/ Magnets/Maps	\$100.00	\$110.00
Community	\$1,931.00	\$4,314.15
Social & Outreach	\$0.00	\$0.00
Picnic	\$0.00	\$287.00
Donations	\$450.00	\$75.00
Courses / Events	\$0.00	\$0.00
Other	-\$102.82	-\$43.74
<b>Total</b>	<b>\$8,848.18</b>	<b>\$11,648.85</b>
<b>Expenses</b>		
Insurance	\$1,332.72	\$1,332.72
Affiliate Memberships	\$531.25	\$498.75
Publications	\$0.00	\$0.00
Administration Fees	\$177.97	\$222.85
Calendar expenses	\$1,536.57	\$800.02
Annual Meeting	\$74.98	\$132.85
Other Items	\$617.68	\$56.84
Social & Outreach	\$568.24	\$899.38
Buck Lake Heritage Project	\$0.00	\$0.00
Community Project	\$3,045.64	\$4,974.73
Lake Plan Activities	\$0.00	\$204.93
<b>Total</b>	<b>\$7,885.05</b>	<b>\$9,123.07</b>
<b>Excess of Revenue over Expenses</b>	<b>\$963.13</b>	<b>\$2,525.78</b>
<b>Members Equity</b>		
Equity beginning of year	\$6,309.96	
Excess of revenue over expenses	\$963.13	
Deferred Revenue included in income	(\$1,200.00)	
Equity end of period	\$6,073.09	

Membership Revenue: includes \$1,200 for memberships paid in 2017 for 2018 & beyond

**Buck Lake Association  
2017 Treasurer's Report  
Annual Meeting July 7, 2018**

**Revenues:**

- Membership revenues remained approximately the same (approx.. 129 families in 2017 vs 125 families in 2016)
- Deferred revenue represents memberships paid in advance and can vary significantly from year to year. DR in 2017 represents \$950 towards 2018; 100 – 2019 and 150 2020 and beyond
- In 2017 we had 9 advertisers for our newsletter and website up from 8 the prior year
- Due to our small size we do report on a cash basis. The 2017 calendar sales reflect the sale of 2018 calendars and the fact that virtually all calendars were purchased by members at \$5 each. The 2016 numbers include calendar sales for both 2016 and 2017. (1,428.50 and 535.00 respectively)
- Community - \$1,931 represented the BLA share of the silent auction proceeds from the murder mystery night (in support of the Boatilla). Our share of the ticket sales (net of meal costs) were not received until 2018 (approx. \$1,200). The 2016 amount of \$4,314 represents both 2015 and 2016 amounts earned at our murder mystery night. (Note that our donation to the Boatilla last weekend from the 2017 murder mystery was \$3,132.63.
- Donations in 2017 were \$450.00. Most of these are donations that are made when members have paid their fees online with FOCA. Prior to our use of FOCA as a payment vehicle – donations were minimal
- Other represents the charges FOCA makes for using them to collect our membership fees (currently 4.5%)

**Expenditures:**

- Insurance represents our liability insurance related to both the Board and for BLA sponsored events.
- Affiliate membership represents our membership cost for FOCA
- Administrative fees is predominately our PO Box rental
- Cost of 2018 calendars – more calendars were purchased in 2017 vs 2016
- Other items in 2017 include the purchase of 2 additional tents (plus material to build boxes); a memorial donation in memory of Darrell Green and costs related to our new website
- Social & outreach represents the cost of the 2017 picnic; 2016 expenses also included the cost of winterfest which was not held in 2017
- In 2017 Community Included the following (2016 amounts in brackets):
  - Sign repair \$260 (0)
  - Picnic table \$246 (429.81)
  - Murder mystery expenses; Jim Manual award/ welcome baskets \$233.14 (96.77)
  - Education night \$300.50 (included in lake plan activities in 2016 – 175.00)
  - Remembrance day ceremony \$75.00 (\$75.00)
  - Boatilla \$1,931.00 (\$4,373.15 – 2015 and 2016)
- Lake Planning - \$0 (204.93 in 2016 – education night; supplies for shoal markers)



## Balance Sheet

- Assets
  - Cash in bank \$8,955.35
  - Prepaids (insurance \$1,358.64; PO Box \$137.3)
- Liabilities
  - Raised for Boatilla \$3,178.2
  - Deferred revenue \$1,200.00
- Equity \$6,073.09